



# DRIVEWAYS Permit Application Checklist

## REQUIRED DOCUMENTS:

- Public Works Permit Application (download application form at [www.cityofsweetwater.fl.gov/publicworks](http://www.cityofsweetwater.fl.gov/publicworks))
- Two (2) sets of Plans/Profile sections and details, drawn to scale, with 11"X17" as minimum paper size (See STANDARDS below);
- Certified Property Survey less than 2 years old
- Proof of Ownership for Owner/Builder Construction Permit (Warranty Deed or Property Tax Assessment Document);
- Proof of Contractor's license with the State of Florida and Miami-Dade County
- Signed and Notarized Covenant required for Owner/Builder Permit and/or concrete, pavers or stamped driveway permit (download Covenant application form at [www.cityofsweetwater.fl.gov/publicworks](http://www.cityofsweetwater.fl.gov/publicworks))
- Current Certificate of Insurance Liability/Workmen's Compensation coverage to be approved by the Building Department 305-485-4526.
- Copy of Florida Department of Transportation (FDOT) approved permit for State roadways; such as NW 107 Ave (No decorative driveway approaches allowed on FDOT roadways)
- Copy of Miami-Dade County approved permit for Miami-Dade County roadways such as NW 112th Ave and West Flagler Street.
- Certified Maintenance of Traffic Plan (MOT); (See STANDARDS below).

## MINIMUM CONSTRUCTION STANDARDS FOR THIS PROJECT

The applicant must call Sunshine One Call of Florida at (800) 432-4770 to mark underground utilities located in the construction zone. and the Sweetwater Public Works Department at (305) 455-6585 for inspections (see below).

- Construction allowed in the Right-Of-Way only between 9:00 am-4:00 pm;
- Execution of Certified Maintenance of Traffic Plan (MOT) may require an off-duty Sweetwater Police Officer or F.D.O.T. Certified Flagman as determined by Public Works Engineering;
- 4 feet clearances from property lines, trees, street light poles, fire hydrants, sign posts, etc
- Sidewalk section in driveway approach to be minimum 6" thick 3000 PSI concrete-Sweetwater matching colored concrete is required adjacent to existing red colored sidewalks;
- 6" minimum depth for driveway approach section;
- #10/10 6x6 minimum welded wire reinforcement mesh-approach section (sidewalk section excluded);
- Two #5 reinforcing bars in gutter section (entire length);
- Two #5 reinforcing bars in curb section (entire length);
- Use minimum 3000 PSI concrete strength in approach section;
- Compact sub-base with mechanical tamper to achieve 98% density prior to pouring concrete;
- Minimum 2" thick leveling course for brick paver application
- Copy of batch ticket for 3000 PSI concrete batch samples.
- 4" PVC sleeves in center of swale area extended one foot on both sides of approach slab capped and placed at approximately 18"-24" in depth for decorative approaches only.

## CONSTRUCTION STANDARDS:

### **a. Asphalt pavement:**

1. Stabilized subgrade (minimum 40 limerock bearing ratio)
2. Six inch limerock base (98 % modified proctor)
3. One inch type S asphaltic concrete pavement.

### **b. Concrete pavement:**

1. Stabilized subgrade (minimum LBE=40)
2. Six inch concrete pavement (3,000 psi)

### **c. Concrete or brick pavers:**

1. Stabilized subgrade (min LBR=40)
2. Six inch limerock base (98% modified proctor)
3. Two inch clean sand bed.
4. Paver stone (three inch minimum)

### **d. Gravel (RS,RD and RTW districts only)**

## INSPECTIONS REQUIRED: Call 305-455-6585

- Excavation cut
- Sidewalk formwork
- Curb /Gutter formwork
- Final
- Sub-base compaction soil test results